



Job Announcement

Classroom Assistant for Huntington Tutoring Program

Hands On Hartford operates a Huntington School Services program, providing free tutoring to elementary school children in Hartford. Classroom Assistants would set up the program and help supervise children during instruction.

Duties Include:

- Gathering supplies and locating the correct curricula pieces for the classroom
- Leading students to and from assigned classrooms
- Taking attendance
- Assisting Instructors in implementing the tutoring program—providing encouragement to children as they complete their assignments, working one-on-one when necessary, assisting with behavior management and related tasks

Requirements:

- Minimum two years experience working with children ages 5 – 12
- High School Diploma or GED
- A passion for helping children succeed in school
- Ability to interpret and accurately follow written and oral instructions
- Ability to work with students individually or in groups to support their academic growth and positive behavior

Compensation: starting at \$12/hr

Hours: Monday – Thursday approx. 3:00 – 5:45 pm

To apply: Please send your resume to Sally Hayes by October 30th. You can mail it to Hands On Hartford, 330 Main St., 3rd Floor, Hartford, CT 06106 or email it to shayes@handsonhartford.org. Sally can also be reached at (860) 728-3201 ext 2001.

For more info about HOH visit, www.HandsOnHartford.org or www.Facebook.com/hands.on.hartford

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